



# CONFERENCE 2019 AOTEAROA/NEW ZEALAND

## NAISA 2019 - Teaching Room Technology FAQ

### Q. Can I use a USB stick with the teaching room computers?

A. Yes, all teaching rooms have PC's that you can access and utilise the USB port and therefore you can use the files on the USB stick.

Please check your USB stick contents are virus free and are of a common type e.g. Microsoft Office files; PDF; MPEG; AVI etc. If you have an uncommon type of file, please contact the Waikato NAISA organisers.

### Q. Can I bring my Apple MacBook and use it in the teaching room?

A. Yes, but you may need an adapter, and this depends on the Mac you have. Your adapter needs to go from your Mac to HDMI or VGA plugs (inputs) on the teaching room desks.

### Q. Can I play a DVD in the teaching rooms?

A. Yes, but if you are from overseas, there may be zoning issues. Please let the NAISA organisers know if you intend to use a DVD and we shall arrange a multi zone DVD player to be put in the teaching room for your presentation.

### Q. Can I play a BluRay disk in the teaching rooms?

A. There are no BluRay players in the teaching rooms. We can however provide a mobile BluRay player for you to use in that room. Please advise the NAISA organisers of your intention to use a BluRay disk.

### Q. Will my device play audio in the teaching rooms?

A. Yes, most likely. The teaching rooms have speakers. They all have an external audio jack that you can plug into your device to play over the speakers. Anything you play on the teaching room PC can play over the audio system.

### Q. How do I get some IT support at the conference?

A. If you are presenting in the teaching room and you need help, either:

**Dial 6066** using the teaching desk phone (this is the Service Desk); or

Speak to the volunteer who helped you get started in the teaching room who will assist.

**If you would like to speak to an IT person before your speaking event, you can call into room S.1.06 and speak to the technical people there. They are available in this room 8.30 am to 5.00 pm during the conference.**

### Q. How do I plug my laptop into the teaching room system?

A. All teaching rooms have an HDMI and VGA input for devices such as laptops. If you want to connect your laptop to these, you will need that plug on your device or have an adapter.

### Q. When I am presenting, can I show my PowerPoint and read my PowerPoint notes in one go?

A. Unfortunately not. We don't have an extended desktop on the teaching room PC's, so you need to bring your notes separately e.g. written notes.